

JOB POSTING

Job Opening: **Animal Control Officer** Reports to: **Animal Control Warden**
Hours: **40 hours/pay period** Deadline: **October 16, 2020 to James Garcia**

Duties for this position include:

- Apprehend stray/straying animals pursuant to Department policies and intergovernmental contracts
- Investigate reported animal bites under the direction of the Animal Control Warden
- Apprehend dangerous/vicious dogs pursuant to Department policies
- Conduct home visits/or telephone solicitations in order to remind dog owners to bring their animals in compliance with State and County laws
- Perform general office duties in the operation of the Animal Control Program
- Assist the Animal Control Warden in the lawful disposal of carcasses
- Assist in cleaning, feeding and watering the animals under the direction of the Animal Control Warden
- Assist in micro-chipping of animals when redeemed by the owner
- All other duties as assigned

Required:

- High school diploma or GED
- Must be able to read, write and speak English
- Must not be allergic to dogs or cats
- Must have dexterous use of both hands in order to operate equipment
- Must be able to lift 75 pounds
- Must be able to run/chase
- Must be able to work outside, rain or shine, hot or cold
- Must be able to drive the Animal Control Vehicle, day or night
- Must possess strong interpersonal skills and have the ability to learn new skills
- Must be able to work on your feet, bend, squat, reach and work on a computer for extended lengths of time

Qualities sought:

Must have a positive attitude, strong, steady work ethic, ability to maintain confidentiality, and ability to multi-task and prioritize. Must be detail oriented, and demonstrate the ability to follow established processes.

Whiteside County Health Department is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.

Submit resume to James Garcia by October 16, 2020
@ 1701 Industrial Park Rd, Rock Falls IL 61071 | jgarcia@whitesidehealth.org
815-625-3507